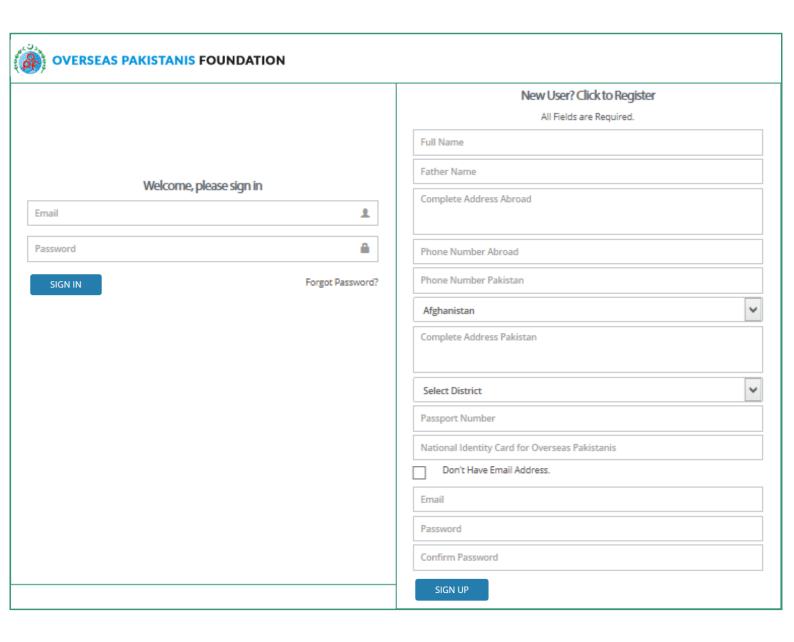
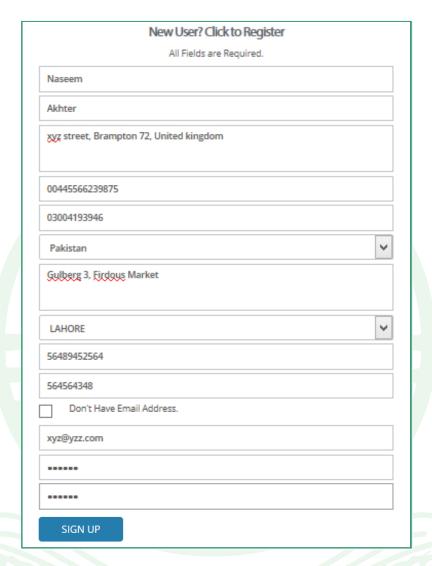
OPF User Manual

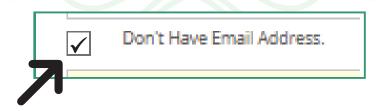
Web address: opf.pitb.gov.pk



Please register on OPF before logging your complaints.



Note: In case if Email ID is not available please check.



Note: In such case you may use your Phone no. Abroad as "User Name"

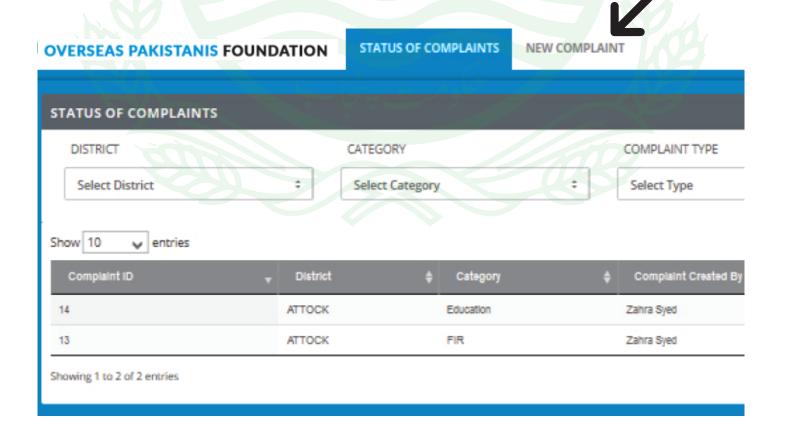
Login Screen.

s.zahra2007@gmail.com	
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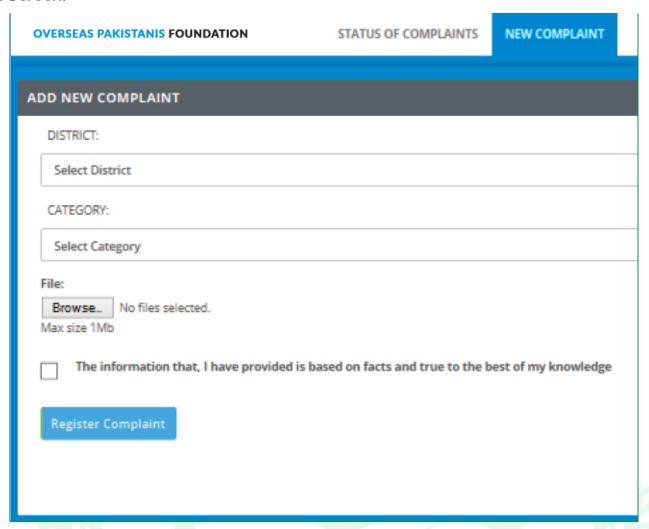
After Registration Please Log in to "OPF"

Next Screen:

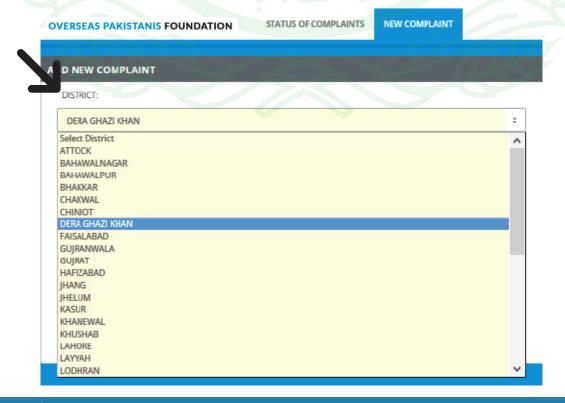
After Log in following screen will appear, CLICK"New Complaint" in order to proceed.



Next Screen:

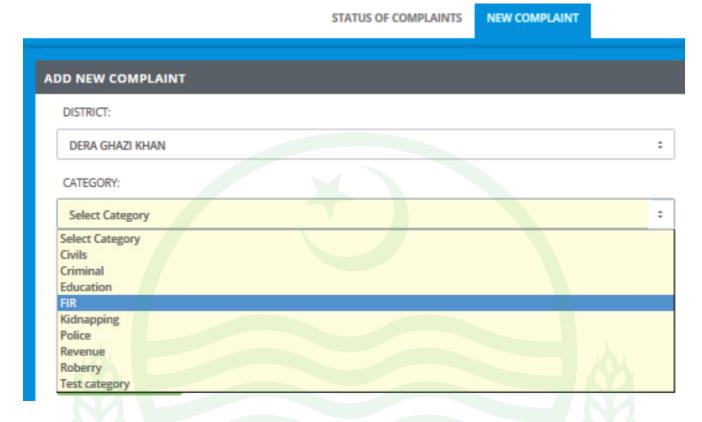


Insert the relative information in the given fields. Select District to log a new complaint.



Category

Select "Category" for adding new complaint.



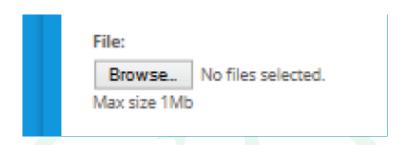
Sub Category

In case the field appears enter "Complaint Type".



Choose File

If there is any document related to the Complaint. Please Upload by clicking the "BROWSE" button.



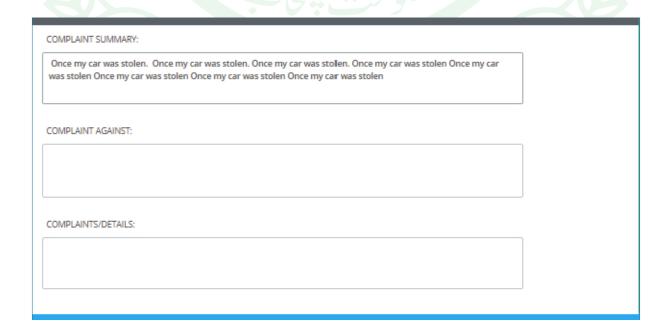
Note: It is Compulsory to "check" the following field so that the complaint can be logged



The information that, I have provided is based on facts and true to the best of my knowledge

Summary:

Write the summary for the complaint.



Complaint Against:

Enter the details of person against whom the complaint is to be logged.

COMPLAINT AGAINST:

Unknown Auto theft. Unknown Auto theft.

Details:

Enter the details of the Complaint in this field.

COMPLAINTS/DETAILS:

I register an FIR in police station. I register an FIR in police station.

Note: After entering all the data press "Register Complaint" button.

Register Complaint

Note: Upon registration the following message will appear.

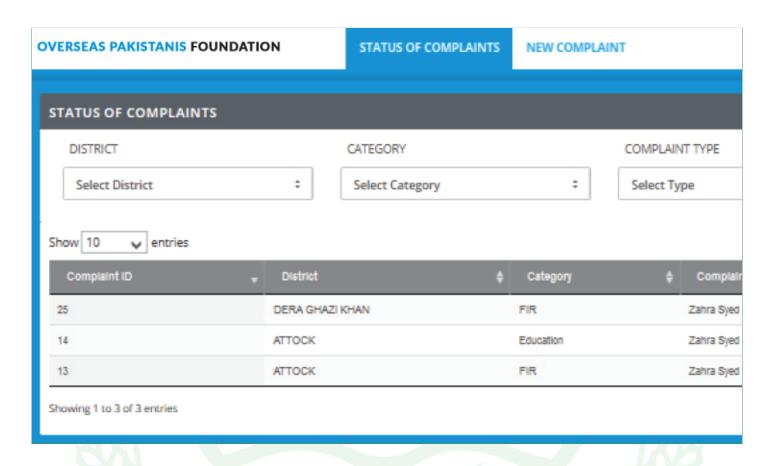
Complaint is added successfully. Email will be sent to relevant authorities soon.

×

Note: A confirmation Email will be sent immediately on your registered Email ID (if provided)

Next Screen: Status of Complaints:

All the registered complaints will be shown in the list below.



In order to see the status of the registered complaints click "Status of Complaints".

Note: Use of Filter:

In case of too many complaints are logged use the "Filter" and enter the details "Category", "District".... and directly access the desired Complaint.



Note: Print

Press "Print" button in order to get a print of the registered complaint.



Note: Edit Icon

In case of change press the "Edit Icon".



Note:

In order to view the details of a complaint in a list press the "View Icon"



Note:Delete Icon

To delete/ deactivate a complaint press "Delete Icon"



In order to log out from the OPF website click on the username on the top right corner and press "Log Out" button.

